

**POLICY: SMALL CELL WIRELESS FACILITY – REVIEW & DESIGN GUIDELINES**

ORIGINAL ADOPTION: 04/09/2019

REFERENCE NO. ADMIN-007

REVIEWED/UPDATED: NA

PURPOSE & SCOPE

In implementing Chapter 66 of the Mound City Code, the City Council of the City of Mound (“City”) finds that in order to protect the public health, safety, and welfare of its citizens and to reasonably manage and protect the public right-of-way (“ROW”) and its uses in the City, it is in the best interest of the City to adopt a policy to establish review and design guidelines for small wireless facilities and equipment.

REVIEW AND DESIGN GUIDELINES

The City shall apply the following design guidelines when reviewing the request to locate small wireless facilities and equipment in the ROW and on-going use in the ROW:

1. All street light fixtures and poles installed in conjunction with small cell wireless facility equipment within the City of Mound shall be reviewed and approved by the Engineering, Public Works, and Planning Departments prior to installation. This includes approval of wireless facility equipment installed on City-owned street lights, as well as privately-owned street lights, and street lights owned by Xcel Energy or others.
2. A ROW permit shall be required for the installation within the public ROW and collocation agreements are required for each small cell wireless facility proposed on City of Mound owned infrastructure. A copy of the lease or use agreement between an applicant and owner shall be provided.
3. Street light fixtures and poles installed to accommodate small wireless facility equipment shall be uniform and consistent in both color and appreciate with the City infrastructure. When a permit application is received, the City shall work with the applicant to provide information on the type of pole, fixture(s), mounting, and base desired for requested location(s). The applicant shall be required to furnish a replacement pole as deemed necessary by the City where requirements for such shall be identified in the collocation agreement.
4. The City shall not allow small cell wireless facility equipment to be installed on City owned and maintained decorative street lights. The City reserves the right to reject any street light fixture proposed to be City owned, maintained, and installed in conjunction with small cell wireless facility equipment based solely on appearance and consistency with City owned equipment and maintenance.

Although small wireless facilities installed outside the ROW are not bound by these guidelines, they may be used to inform their installations. A copy of lease or use agreement between the applicant and owner shall be provided to the City when installation is proposed upon private property. Permitting requirements for small cell facilities and equipment on private property shall be determined on a case-by-case basis.